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تلفن همراه مدیر گروه : .....

## Paragraph

### Before You Read

controlling idea, coherent, conclusion, topic, body, paragraph

1. ----- is a group of sentences in which a single topic is developed.
2. A well-organized paragraph supports or develops a single controlling idea, which is expressed in a sentence called the ----- sentence
3. Most paragraphs in an essay have a three-part structure – introduction, ----- and conclusion.
4. In a ----- paragraph, each sentence relates clearly to the topic sentence or controlling idea, but there is more to coherence than this.
5. ----- summarizes the connections between the information discussed in the body of the paragraph and the paragraph's controlling idea.
6. The ----- contains your opinion about the topic. It helps the reader understand your purpose for writing the paragraph or essay.

A **paragraph** is a number of closely related sentences (or sometimes just one sentence) grouped together and relating to one topic or expressing a complete thought. It conventionally begins on a new line, which is sometimes indented. In order for a paragraph to be effective, it must begin with a topic sentence, have sentences that support the main idea of that paragraph, and maintain a consistent flow.

The topic sentence is the most important part of your paragraph; it tells the reader the general idea of your paragraphs and helps to provide a general



summary for your paragraph.

### **Characteristics of a good paragraph**

**Topic sentence**, which includes the topic and a controlling idea.

**Supporting ideas** (usually 3 - 6), which support the topic sentence.

**RENNS** (reasons, examples, names, numbers, senses), which develop the supporting ideas by giving details and explanation.

**An optional concluding sentence**, which expresses the importance of the information in the paragraph, *may* summarize the supporting ideas if the paragraph, is long, or provides a transition to the next paragraph of the essay.

**Unity**, which means that all sentences in the paragraph directly support the topic sentence.

**Coherence**, which means that all the information of the paragraph is well-organized, logically ordered and easy to follow. This is accomplished by:

- a) Repetition of keywords and phrases (often from the topic sentence)
- b) Parallel grammatical structure
- c) Transition words and phrases.

### **Example**

**Topic sentence:** Choosing a college or university can be difficult.

**Supporting ideas:** 1. Good Location, 2. Affordability, 3. Good preparation for major.

They then decided to order these supporting ideas according to importance, as shown in the outline below. Next, they put this information into an outline form and added some RENNS for each supporting idea.

**Topic sentence: Choosing a college or university can be difficult for high school graduates.**

A. Good preparation for your major

1. Thorough, solid curriculum
2. Qualified professors

B. Affordability

1. Ability to pay tuition and living expenses
2. Possibility of scholarships



### C. Good Location

1. Study environment
2. Possibilities of part-time job in major

**Concluding sentence:** Students should consider these points carefully so they can choose the most appropriate college or university for them.

Choosing a college or university can be difficult for high school graduates. The most difficult part is finding a university that prepares them well for their future career. In order to get a good job, the curriculum that is taught must be thorough and up-to-date. In addition, the professors must be highly qualified and respected in their fields. Another difficulty in choosing a university or college is affordability. Students need to be able to pay not only the tuition fees but also the living expenses. Fortunately, some institutions might be able to offer scholarships if students cannot afford the fees. Of course, a good location is also very important when choosing a school. The environment should be safe and quiet to facilitate studying. Moreover, there should be possibilities near the school for part-time or summer jobs related to major to provide some practical work experience. High school graduates should consider all of these points carefully so they can choose the most appropriate college or university for them.

نمونه های پاراگراف انگلیسی

مثال ۱:

**Topic Sentence:** I do not like to live in Tehran, because of its air pollution, heavy traffic and high cost of living.

**Supporting Sentences:** Air pollution as one of the biggest problems of metropolitan can cause irritation in the eyes, lungs, nose, and throat. It creates respiratory problems and aggravates current conditions such as emphysema and asthma, therefore it is harmful for one's health. In addition, heavy traffic is another reason that I hate to live in Tehran; it wastes lots of one's precious time and if one is in hurry he should depart at least two hours earlier in rush hours.



This condition is not tolerable for me. The third reason is high cost of living in Tehran like the cost of renting or buying a house. I prefer to live in a smaller city with fewer facilities where I can afford the cost of living.

**Concluding Sentence:** All in all, air pollution, heavy traffic and high cost of living are the reasons that I prefer not to live in Tehran.

شکل پاراگراف کامل مثال ۱:

I do not like to live in Tehran, because of its air pollution, heavy traffic and high cost of living. Air pollution as one of the biggest problems of metropolitan can cause irritation in the eyes, lungs, nose, and throat. It creates respiratory problems and aggravates existing conditions such as emphysema and asthma, therefore it is harmful for one's health. In addition, heavy traffic is another reason that I hate to live in Tehran; it wastes lots of one's precious time and if one is in hurry he should depart at least two hours earlier in rush hours. This condition is not tolerable for me. The third reason is high cost of living in Tehran like the cost of renting or buying a house. I prefer to live in a smaller city with fewer facilities where I can afford the cost of living. All in all, air pollution, heavy traffic and high cost of living are the reasons that I prefer not to live in Tehran.

نمونه های پاراگراف انگلیسی مثال ۲:

Topic Sentence - Supporting Sentences - Concluding Sentence

There are three important qualities necessary in a good boss. The most important is fairness. If the boss is fair, the workers can feel that if they do a good job, their work will be appreciated, and their efforts will be rewarded. The second important quality is leadership. The boss should be an example and a teacher. This allows workers to learn from a boss so that they can increase their job skills and get promoted. The third factor is that the boss acts with consistency. That way the workers know what to expect each day. They know how they will be treated and what their share of the workload will be. Indeed, I would hire a boss with these characteristics for myself.



نمونه های پاراگراف انگلیسی مثال ۳:

Gold a precious metal, is prized for two important features. First of all, gold has a lustrous beauty that is resistant to corrosion. Therefore, it is suitable for jewelry, coins and ornamental purposes. Gold never needs to be polished and will remain beautiful forever. For example a Macedonian coin remains as untarnished today as the day it was minted twenty three centuries ago. Another important characteristic of gold is its usefulness to industry and science. For many years, it has been used in hundreds of industrial applications. The most recent use of gold is in astronauts' suits. Astronauts wear gold-plated heat shields for protection outside the spaceship. In conclusion, gold is treasured not only for its beauty but also for its utility.

نمونه های پاراگراف انگلیسی مثال ۴:

The rapid increase in crime in Austin is causing a great deal of concern to the city's citizens. People are afraid to go out into the streets at night because they are afraid of being robbed or even killed. More and more families are moving out of the city into the suburbs because of the high crime rate. People are buying strong locks for their doors and installing heavy iron bars across their windows to prevent burglaries. Some citizens are even purchasing guns to protect themselves and their property. Thus, it seems that the increase in crime is turning the average home in Austin into prison for its inhabitants.